



ROYAL NORWEGIAN
MINISTRY OF FOREIGN AFFAIRS

TERMS OF REFERENCE

Review of the Norwegian Ministry of Foreign Affairs (MFA) support to the Agency for Technical Cooperation and Development (Acted)

CASE NO. 14/13233

The Norwegian Public Procurement Act and part I of the Norwegian Public Procurement Regulations apply to this procurement.

1. GENERAL INFORMATION

The Norwegian Ministry of Foreign Affairs, hereinafter referred to as the Contracting Authority, is inviting participation in a tender procedure to establish a contract for a review of a project supported by the Contracting Authority. The aim of this review is to see whether the project fits the purpose and goal, and to learn from the experiences made so far. A team of two or three consultants should do the study and the total number of working days for the study should not exceed 25 days. The review report shall give a summary of results seen (outputs, and if possible outcomes) and highlight challenges and problems. The report should also give recommendations on how the project can be improved in the future.

2. ABOUT THE CONTRACT

2.1 Description of the services required

Background

Acted was awarded a grant of NOK 120 000 000 (approximately USD 14 535 000) by MFA in 2013 for the project 'AFG-13/0003 - Faryab Sustained Rural Development Program Phase III' for the support period of 2013-2016. The purpose of the programme is sustained rural development in Faryab. The logical framework identifies six expected results of the program: improved natural capital, improved economic potential of excluded groups, improved human capital, improved social capital/increased

integration of young people, better governance (political) capacity and improved physical assets. The project is implemented in the Faryab province in nine districts.

Purpose and intended use

The aim of this review is to see whether the program fits the purpose and goal, and to learn from the experiences made so far. The review report shall give a summary of results seen (outputs, and if possible outcomes) and highlight challenges and problems. The report should also give recommendations on how the program can be improved in the future.

Scope of work

- Assess the results in relation to the goal hierarchy (result framework) and implementation plans and budgets.
- Assess the program design (efficiency and effectiveness, the capacity of the grant recipient and the models and methods employed in the programme).
- Assess the impact of the programme.
- Assess the work on gender and whether the programme is reaching women.
- Assessment of the project relevance in particular the project strategy, activities and objectives in respect of the local context and situation in Afghanistan.
- Some risk factors were identified in the program documents, one of them the risk of corruption. Have there been efficient means in place to mitigate identified risk factors?
- Assess if the programme is sustainable and have enough local ownership.
- Assess reporting routines and content. Give recommendations regarding the need for continued follow up from the MFA.

Requirements

The consultants must have experience from working in Afghanistan and doing field visits in high-risk areas. The consultants must also have completed relevant training such as first aid training, how to operate in high-risk areas and stress management or equivalent. The individual consultant should have the necessary competence concerning safety in detention. The relevant training must be completed upon signing of the contract, cf. 2.2.

Implementation of the review

The study should be done as a combination of a desk study of relevant documents in combination with interviews as well as field work. Field visit to Faryab shall be undertaken. A team of two or three consultants should do the study and the total number of working days for the study should not exceed 25 days. The review should preferably be done mid-October 2015. The consultant shall have the sole responsibility

for providing the necessary staff, equipment and transport in order to implement the review.

Deliverable

The study shall start upon signing of the contract. A draft report in English minimum 20 pages and maximum 25 pages including a 2-4 page summary should be submitted electronically to MFA no later than 5 weeks after the start of the study. One week will be given for comments. The final report to be submitted no later than 8 weeks after the start of the study. The report should include the assessment section delineated in the Scope of Work section as a sections on lessons learned and recommendations. In addition, the report should be made available in both an electronic and paper version (five paper versions).
